



February 1, 2016

Minutes of the Tax Levy Allocation Review Working Group Meeting of the Corporation of the Municipality of Port Hope held on Monday February 1, 2016 at 8:30 AM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.

Present: R. J. Sanderson, Mayor
L. Andrews, Councillor
R. Polutnik, Councillor
R. Norman, Rural
G. Walter, Urban – as alternate

Staff: D. Baxter, Director of Finance
D. Kripp, Finance Assistant

Absent J. Ronson, Urban
with
Notice:

1. **Call to Order**
 - 1.1 Disclosure of Pecuniary Interest and the Nature Thereof – None.
2. **Delegations - None.**
3. **Approval of Minutes**
 - 3.1 Thursday, January 28, 2016 Working Group minutes

On consensus, the minutes from the January 28, 2016 meeting were adopted by the Working Group.

4. Business from Previous Minutes

4.1 2015 Operating - Services Reconsideration

Rick Norman provided background information on the previous Area Rating Working Group and recommended that during community consultation, the Working Group should provide what the residential tax rate for the past ten years looked like for Urban and Rural. Rick Norman will send the Finance Assistant the link for a report from Peterborough County regarding tax allocation methodology.

David Baxter reiterated that the mandate of this Working Group is to review the current common and special services tax allocation methodology and validate and recommend changes, ensuring compliance with the Municipal Act.

The Working Group reviewed the 2015 Operating costs:

General Corporate – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Council – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Corporate Services – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Economic Development – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Fire and Emergency – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time. It is noted: that this service will be reconsidered if the service is delivered differently.

Finance – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Planning – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Parks, Recreation and Culture – On consensus, the Working Group agreed that this section required further consideration. It was noted that the Working Group needs to consider: deliverability, availability, accessibility, compliance with legislation, and if it is a benefit to the community as a whole.

ACTION: The Working Group review services within Parks, Recreation and Culture and Works and Engineering to identify any service that requires reconsideration. This will be the starting point at our next Working Group meeting. In addition, the Working Group will discuss how to communicate the information with the public.

5. **New Business – None.**
6. **Other Business – None.**
7. **Question period – None.**
8. **Future Tax Levy Allocation Working Group Meeting(s)**
 - 8.1 Thursday, February 4, 2016 - 5:00 p.m. - Council Chambers
 - Tuesday, February 9, 2016 - 1:00 p.m. - Council Chambers
 - Thursday, February 11, 2016 - 1:00 p.m. - Council Chambers
9. The Tax Levy Allocation Working Group adjourned at: 10:49 a.m.



R.J. Sanderson, Mayor



B. Gilmer, Municipal Clerk