



March 27, 2017

Minutes of the Tax Levy Allocation Review Working Group of the Corporation of the Municipality of Port Hope held on Monday March 27, 2017 at 9:00 AM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.

Present: R.J. Sanderson, Mayor
R. Polutnik, Councillor
R. Norman, Rural
G. Walter, Urban

Staff: D. Baxter, Director of Finance
R. Fulford, Finance Assistant
D. Sutherland, General Accountant

Absent
with

Notice: L. Andrews, Councillor

1. Call to Order

1.1 Fire Safety Plan

1.2 Disclosure of Pecuniary Interest and the Nature Thereof – None.

2. Delegations – None.

3. Approval of Previous Minutes

3.1 March 20, 2017 Tax Levy Allocation Review Working Group Minutes

On consensus, the minutes from the March 20, 2017 meeting were adopted by the Working Group as revised.

4. Business from Previous Minutes

4.1 Updated Timeline

The Working Group reviewed the calendar timeline, and established Tuesday April 11th, 2017 at 3 pm (or later) for the Dry Run public meeting. The Working Group also discussed the potential dates for the Open House.

4.2 Finalize Recommendations & Rationale

The Working Group completed the rationale and recommendation.

4.3 Review Presentation

The Working Group reviewed the draft presentation slides and discussed changes to be made.

4.4 Review Background Document

The Working Group reviewed the draft background document and adjusted the acronyms representing the Tax Levy Allocation Review Working Group.

5. New Business

5.1 Advertising/Supporting Documents

The Working Group discussed direct mail as a method of advertising/supporting documents for the Open House. Discussion deferred to the April 3, 2017 Tax Levy Allocation Review Working Group meeting for further information.

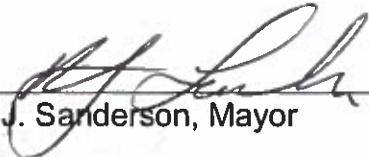
5.2 Plan for Dry Run

Discussion was deferred to the April 3, 2017 Tax Levy Allocation Review Working Group meeting for further information.

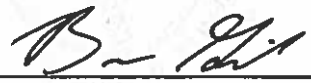
6. Other Business – None.

7. Question period – None.

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8. **Future Tax Levy Allocation Review Working Group Meeting(s)**
- 8.1 Monday April 3, 2017 at 9:00 a.m. - 11:00 a.m. - Council Chambers
9. The Tax Levy Allocation Review Working Group adjourned at 11:18 a.m.



R.J. Sanderson, Mayor



B. Gilmer, Municipal Clerk