

MUNICIPALITY OF PORT HOPE
Approved 2019 Budget Works & Engineering Budget Working Papers
with Comparative Data for Prior Years

Acct Description	2017	2018 Prelim	2018	2019		Comments - 2019 Budget (for reference)
	Actual	Actuals	Budget	Approved Budget	Variance \$ %	
Eng. Admin Service Fee	(30,588)	(39,935)	(40,000)	(60,000)	(20,000) 50.00%	
Eng. Admin Federal Grant	(2,634)	(1,680)	-	-	- 0%	
Eng. Admin OPG Donation (Trees of Distinction)	(3,000)	-	-	-	- 0%	
Eng. Admin Trsf to Capital	-	-	(210,000)	-	210,000 -100.00%	labour transfer not expected for Capital projects
Eng. Admin - Horticultural grant	(5,000)	-	-	-	- 0%	
Eng. Admin Contrib fr Trans DC	-	-	(60,000)	-	60,000 -100.00%	Contribution for 2018 Transportation Master Plan
Eng. Admin Contrib fr FGT	-	-	(165,000)	-	165,000 -100.00%	Contribution for 2018 Transportation Master Plan, Water and Wastewater needs studies
Eng. Admin Trsf from Other Department	(100,000)	-	-	-	- 0%	
Eng. Admin Office Supplies	2,104	2,248	3,100	3,100	- 0%	
Eng. Admin Printing	141	-	-	-	- 0%	
Eng. Admin Books/Print Mat	(0)	-	-	-	- 0%	
Eng. Admin-Advertising	1,168	-	-	-	- 0%	
Eng. Admin Insurance Premium	8,645	5,268	6,512	7,721	1,209 18.57%	
Eng. Admin Contract Serv	8,224	90,574	235,000	40,000	(195,000) -82.98%	2018 budget included costs for 2018 Master Plan and Needs Studies
Eng. Admin Memberships	1,741	2,356	3,150	3,150	- 0%	
Eng. Admin Mileage	2,360	1,372	4,000	4,000	- 0%	
Eng. Admin Conferences	5,779	-	-	-	- 0%	
Eng. Admin Training/Ed	4,213	11,573	12,000	20,000	8,000 66.67%	
Eng. Admin Meals	983	1,081	800	2,000	1,200 150.00%	
Eng. Admin Horticultural	4,998	-	-	-	- 0%	
Eng. Admin Trees of Distinction	2,994	-	-	-	- 0%	
Eng. Admin Cell phone	4,147	1,606	3,500	2,500	(1,000) -28.57%	
Eng. Admin Full-Time	467,563	309,411	448,522	375,549	(72,973) -16.27%	Staffing compliment changes
Eng. Admin Part-Time	6,859	21,357	8,500	8,160	(340) -4.00%	
Eng. Admin Clothing Allowance	1,200	597	1,200	1,700	500 41.67%	
Eng. Admin Benefits	139,997	103,836	152,775	124,887	(27,888) -18.25%	Staffing compliment changes

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Eng. Admin- trsf from other Dept	(349,096)	-	(269,373)	(355,178)	(85,805)	31.85%	
Subtotal Eng. Admin	174,548	509,665	134,686	177,589	42,903	31.85%	
5 Mill Street Cash Short/Over	-	(17)	-	-	-		
5 Mill Street Office Supplies	4,721	6,757	6,000	6,000	-		
5 Mill Street Printing	3,859	2,725	3,200	1,900	(1,300)	-40.63%	
5 Mill Street Photocopier	842	726	2,500	2,500	-		
5 Mill Street Bank Fees	318	266	300	320	20	6.67%	
5 Mill Street Telephone	5,384	3,620	5,000	5,000	-		
Subtotal 5 Mill Street	15,124	14,078	17,000	15,720	(1,280)	-7.53%	
Traffic Signals Contribution fr FGT	-	-	-	-	-	0%	
Traffic Signals Contract Service	13,279	3,801	30,000	70,000	40,000	133.33%	Traffic Signal Controller Maintenance
Traffic Signals Railway Crossing	15,611	15,753	18,000	18,000	-	0%	
Traffic Signals Hydro	14,472	9,506	17,000	17,000	-	0%	
Subtotal Traffic Signals	43,361	29,060	65,000	105,000	40,000	61.54%	
St. Lights Contract Serv	27,258	26,559	60,000	40,000	(20,000)	-33.33%	Pole replacement program
St. Lights Hydro	133,978	93,238	126,000	131,000	5,000	3.97%	
St. Lights Principal Payments	130,790	108,992	130,792	-	(130,792)	-100.00%	
Subtotal Lights	292,027	228,789	316,792	171,000	(145,792)	-46.02%	
Crossing Guards Prgm Materials	775	-	1,000	3,000	2,000	200.00%	
Crossing Guard Part-Time	69,099	67,417	77,095	87,806	10,711	13.89%	
Crossing Guard Benefits	6,790	7,346	8,707	11,115	2,408	27.66%	
Subtotal Crossing Guard	76,664	74,763	86,802	101,921	15,119	17.42%	
Transfer Stn Reimbursement	(84,730)	(65,147)	(101,618)	(105,793)	(4,175)	4.11%	
Transfer Stn Material	2,395	(49)	5,250	5,250	-	0%	
Transfer Stn Initiatives	-	-	5,000	5,000	-	0%	
Transfer Stn Insurance Premium	798	721	881	900	19	2.16%	
Transfer Stn Mtnc Equip-R&M	3,764	3,218	4,000	4,000	-	0%	
Transfer Stn Mun Equip Usage	4,215	3,500	6,000	6,000	-	0%	

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Transfer Stn Telephone	1,087	747	1,040	1,040	- 0%	
Transfer Stn Full-Time	37,432	34,869	39,120	40,493	1,373 3.51%	
Transfer Stn Part-Time	9,799	11,456	10,746	11,714	968 9.01%	
Transfer Stn Clothing Allowance	300	-	300	600	300 100.00%	
Transfer Stn Site Labour	4,301	3,121	5,000	5,000	- 0%	
Transfer Stn Benefits	14,078	15,657	17,633	18,875	1,242 7.04%	
Subtotal Transfer Stn	(6,561)	8,095	(6,648)	(6,921)	(273) 4.11%	
Transit Prov Grants	(150,000)	-	(150,000)	(75,000)	75,000 -50.00%	
Conventional Transit Bus Rev	(85,217)	(68,781)	(88,000)	(80,000)	8,000 -9.09%	
Transit Office Supplies	633	31	800	800	- 0%	
Transit Bus Shelter Material	-	-	10,000	10,000	- 0%	
Transit IT Maintenance Contracts	-	-	1,000	1,000	- 0%	
Transit Fuel	39,167	39,847	55,000	50,000	(5,000) -9.09%	
Transit Advertising	959	-	1,500	1,500	- 0%	
Transit Insurance Prem	10,553	12,266	15,133	17,598	2,465 16.29%	
Transit Contract Serv	393,107	343,956	350,000	-	(350,000) -100.00%	Now staffed internally
Transit Mtnc & Rep - Veh	157	853	25,000	40,000	15,000 60.00%	
Transit Mun Equip Usage	-	-	-	-	- 0%	
Transit Transfer to other dept	3,000	3,000	3,000	3,000	- 0%	
Transit Part-Time	-	3,365	-	198,100	198,100 0.00%	new pay structure
Transit Clothing Allowance	-	-	-	2,000	2,000 0.00%	
Transit Labour	-	-	5,000	-	(5,000) -100.00%	
Transit Benefits	-	405	-	25,346	25,346 0.00%	new pay structure
Shuttle Service Recovery fr other	(20,000)	(20,000)	(20,000)	(20,000)	- 0%	
Subtotal Conventional Transit	192,359	314,942	208,433	174,344	(34,089) -16.35%	
Specialty Transit Bus Rev	(2,459)	(1,216)	(4,500)	(3,000)	1,500 -33.33%	
Specialty Transit Office Supp	-	237	200	200	- 0%	
Specialty Transit IT Mtnc Contract	-	-	-	5,000	5,000 0.00%	
Specialty Transit Fuel	6,030	6,356	5,500	7,000	1,500 27.27%	
Specialty Transit Contract Services	105,548	83,559	106,000	-	(106,000) -100.00%	
Specialty Transit Mtnc & Rep - Veh	-	-	-	10,000	10,000 0.00%	
Specialty Transit Telephone	-	-	-	1,500	1,500 0.00%	
Specialty Transit Cell Phone	-	-	-	2,000	2,000 0.00%	

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Specialty Transit Transfer to other dept	-	-	-	-	-	0%
Specialty Transit Part-Time	-	-	-	97,900	97,900	0.00%
Specialty Transit Benefits	-	-	-	12,654	12,654	0.00%
Subtotal Specialty Transit	109,119	88,936	107,200	133,254	26,054	24.30%
Urban Roads Federal Grant	(2,634)	(1,680)	-	-	-	0%
Urban Roads Private Work Revenue	(5,220)	(25,789)	(5,000)	(6,000)	(1,000)	20.00%
Urban Roads Contribution fr Tree Reserve	(4,000)	-	-	-	-	0%
Urban Roads Reimbursement	(481)	-	-	-	-	0%
Urban Roads Operating Cost Recovery	(8,281)	(386)	-	-	-	0%
Urban Roads Recovery Insurance	-	(7,349)	-	-	-	0%
Urban Roads Misc Revenue	(366)	(530)	-	-	-	0%
Urban Roads Office Supplies	1,424	615	1,500	1,500	-	0%
Urban Roads Printing	-	-	500	-	(500)	-100.00%
Urban Roads Bldg Material	217	7	1,500	1,500	-	0%
Urban Roads Tools/Equip	4,967	4,216	5,000	5,000	-	0%
Urban Roads Traffic Lines	13,677	17,390	8,000	16,000	8,000	100.00%
Urban Roads Traffic Signs	4,944	6,600	3,500	7,000	3,500	100.00%
Urban Roads Grading	-	-	1,500	-	(1,500)	-100.00%
Urban Roads Advertising	3,639	-	-	-	-	0%
Urban Roads Insurance	32,501	25,433	31,376	31,675	299	0.95%
Urban Roads Contract Services	92,400	42,158	115,000	90,000	(25,000)	-21.74%
Urban Roads Mileage	269	498	-	2,000	2,000	0.00%
Urban Roads Training/Ed	4,623	4,158	6,000	20,000	14,000	233.33%
Urban Roads Mtnc Equip-R&M	6,883	10,401	7,000	11,000	4,000	57.14%
Urban Roads Tree Mtnc/Planting	47,607	41,511	16,000	50,000	34,000	212.50%
Urban Roads Telephone	6,864	5,968	8,100	8,100	-	0%

Tree services \$20,000 moved from contract services

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Urban Roads Cell Phone	1,619	1,674	2,000	2,000	- 0%	
Urban Roads Radio	5,750	1,518	1,500	4,000	2,500 166.67%	
Urban Roads Principal Pymt	-	-	-	-	- 0%	
Urban Roads Full-Time	568,295	529,348	632,851	645,665	12,814 2.02%	
Urban Roads Part-Time	16,647	19,000	20,000	18,837	(1,163) -5.82%	
Urban Roads Overtime	43,009	54,008	40,000	40,000	- 0%	2018 additional OT due to LARGO filming
Urban Roads Callouts	5,271	7,362	10,000	10,000	- 0%	
Urban Roads Standby	28,916	23,772	30,000	30,000	- 0%	
Urban Roads Shift Premium	-	-	500	-	(500) -100.00%	
Urban Roads Clothing Allowance	3,427	8,716	3,500	5,000	1,500 42.86%	
Urban Roads Health and Safety	1,770	1,293	3,000	3,000	- 0%	
Urban Roads Benefits	190,971	188,495	209,427	218,656	9,229 4.41%	
Urban Roads Vehicles Equip Mtn	118,213	58,790	100,000	100,000	- 0%	
Urban Roads Vehicles Fuel	48,572	60,888	70,000	70,000	- 0%	
Urban Roads Summer Mtn Prgm Materials	23,854	8,354	40,000	40,000	- 0%	
Urban Roads Salt & Sand	135,733	96,087	110,000	135,000	25,000 22.73%	Increase based on historical need
Urban Roads Sidewalks - contribution fr	(10,000)	-	(10,000)	(10,000)	- 0%	
Urban Roads Sidewalk Materials	18,491	4,327	30,000	40,000	10,000 33.33%	
Urban Roads - Bridges Contracted Services	-	-	22,000	22,000	- 0%	Maintenance following 2018 inspections
Urban Roads Paved Road Repair Materials	66,519	16,592	50,000	60,000	10,000 20.00%	
Urban Roads Stormwater Mgmt Facility Maintenance	55,500	96,634	200,000	100,000	(100,000) -50.00%	Maintenance only - return to program in 2020
Urban Roads Storm Sewer Pump Hydro	186	153	360	-	(360) -100.00%	
Urban Roads Bridge Safety Guiderails	-	-	20,000	5,000	(15,000) -75.00%	Replace damaged guiderail of existing
Urban Roads Embankment Guiderails	-	-	-	-	- 0%	
Subtotal Urban Roads	1,521,776	1,300,231	1,785,114	1,776,933	(8,181) -0.46%	
Rural Roads Federal Grant	-	(1,680)	-	-	- 0%	
Rural Roads Private Work Revenue	(1,200)	(1,550)	(1,000)	(1,000)	- 0%	
Rural Roads Contribution fr Tree Reserve	(1,000)	-	-	-	- 0%	
Rural Roads Operating Cost recovery	(1,254)	(1,405)	-	-	- 0%	

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Rural Roads Recovery Insurance	(27,662)	(29,600)	-	-	-	0%
Rural Roads Misc Revenue	(7,364)	(5,147)	-	-	-	0%
Rural Roads Office Supplies	811	865	1,000	1,000	-	0%
Rural Roads Printing	-	-	500	500	-	0%
Rural Roads Bldg Materials	769	10	1,500	1,500	-	0%
Rural Roads Tools/Equip	830	1,063	1,500	1,500	-	0%
Rural Roads Gravel	21,837	2,678	10,000	10,000	-	0%
Rural Roads Repair Materials (Patching)	51,669	38,044	35,000	35,000	-	0%
Rural Roads Traffic Signs	3,710	6,422	5,500	8,000	2,500	45.45%
Rural Roads Grading	3,818	-	7,500	7,500	-	0%
Rural Roads Advertising	618	-	-	-	-	0%
Rural Roads Insurance	29,474	21,980	27,124	24,002	(3,122)	-11.51%
Rural Roads Contract Services	87,597	42,429	100,000	85,000	(15,000)	-15.00%
Rural Roads Well Testing	124	-	500	500	-	0%
Rural Roads Mileage	-	193	-	1,000	1,000	0.00%
Rural Roads Training/Ed	6,205	1,709	6,000	10,000	4,000	66.67%
Rural Roads Mntc Equip-R&M	11,625	12,884	12,000	13,000	1,000	8.33%
Rural Roads Mntc Bldg/Grds	6,084	5,066	1,500	5,500	4,000	266.67%
Rural Roads Tree Mntc/Planting	3,048	17,868	1,500	21,500	20,000	1333.33%
Rural Roads Trsf to Gravel Reserve	2,810	5,147	-	-	-	0%
Rural Roads Trsf to Training Reserve	-	-	-	-	-	0%
Rural Roads Hydro	18,434	12,853	25,000	22,000	(3,000)	-12.00%
Rural Roads Telephone	2,909	2,425	3,000	3,000	-	0%
Rural Roads Cell Phone	938	539	1,000	1,000	-	0%
Rural Roads Radio	2,214	-	1,250	3,000	1,750	140.00%
Rural Roads Full-Time	324,092	273,548	394,108	405,290	11,182	2.84%
Rural Roads Part-Time	15,232	49,680	10,000	6,200	(3,800)	-38.00%
Rural Roads Overtime	33,117	34,414	30,000	25,000	(5,000)	-16.67%

Tree services \$20,000 moved from contract services

Full-time staff compliment incl 50% Transportation Operation Manager

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Rural Roads Callouts	6,619	7,350	5,000	5,000	- 0%	
Rural Roads Standby	20,275	17,708	21,000	21,000	- 0%	
Rural Roads Shift Premium	-	-	500	-	(500) -100.00%	
Rural Roads Clothing Allowance	1,500	843	1,800	2,800	1,000 55.56%	
Rural Roads Health and Safety	1,169	1,225	1,950	2,000	50 2.56%	
Rural Roads Benefits	116,321	104,819	138,655	131,853	(6,802) -4.91%	
Rural Roads Vehicles Equip Mtn	95,099	87,610	100,000	100,000	- 0%	
Rural Roads Vehicles Fuel	71,777	68,121	70,000	73,000	3,000 4.29%	
Rural Roads Summer Mtn Prgm Materials	40,445	1,999	5,000	5,000	- 0%	
Rural Roads Salt & Sand	62,761	62,800	90,000	90,000	- 0%	
Rural Roads Bridges Contracted Services	33,520	80	37,200	38,000	800 2.15%	
Rural Roads Contribution from Reserve	-	-	-	-	- 0%	
Rural Roads Road Repair Materials	146,161	49,985	50,000	50,000	- 0%	
Rural Roads Bridge Safety Guiderails	23,719	3,663	50,000	50,000	- 0%	
Rural Roads Misc Revenue	-	-	-	-	- 0%	
Rural Roads Embankment Protection Guiderails	29,215	-	-	-	- 0%	
Subtotal Rural Roads	1,238,065	896,635	1,245,587	1,258,645	13,058 1.05%	
Subtotal Roads	2,759,840	2,196,866	3,030,701	3,035,578	4,877 0.16%	
JOC Recycled Waste Oil Revenue	-	-	(500)	-	500 -100.00%	
JOC Office Supplies	1,450	1,854	2,500	2,500	- 0%	
JOC Printing	1,257	589	1,000	1,000	- 0%	
JOC Bldg Material	1,804	3,077	2,500	2,500	- 0%	
JOC Insurance Premium	9,646	7,838	9,676	8,992	(684) -7.07%	
JOC Contract Service	7,565	26,450	25,000	25,000	- 0%	
JOC Mtn Bldgs/Grds	20,872	16,533	20,000	20,000	- 0%	

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JOC Contrib to Mun Bldg Res (Principal Repayme	137,000	137,000	137,000	-	(137,000) -100.00%	Removed from budget for 2019 - include in 2020, opportunity to pay amount from 2018 surplus
JOC Natural Gas	17,641	25,441	19,000	28,000	9,000 47.37%	
JOC Hydro	33,721	20,818	39,000	39,000	- 0%	
JOC Water & Sewer	1,988	2,360	2,400	2,900	500 20.83%	
JOC Telephone	1,043	965	1,100	1,100	- 0%	
JOC Trsf fr other Depts	(77,996)	-	(86,225)	(43,664)	42,561 -49.36%	
Sub Total JOC	155,992	242,925	172,451	87,328	(85,123) -49.36%	
Garbage Bulky Waste User Fee	-	-	(200)	(200)	- 0%	
Garbage Materials	-	187	200	200	- 0%	
Garbage Contract Serv	4,193	1,640	4,200	4,200	- 0%	
Garbage Labour	-	-	-	-	- 0%	
Subtotal Garbage	4,193	1,827	4,200	4,200	- 0%	
TOTAL WORKS & ENGINEERING	3,816,666	3,709,946	4,136,617	3,999,013	(137,604) -3.33%	