

MUNICIPALITY OF PORT HOPE  
Draft 2019 Wastewater Utilities Budget Working Papers  
with Comparative Data for Prior Years

Acct Description	2017	2018 Prelim	2018	Draft	2019		Comments - 2019 Budget  (for reference)
	Actual	YTD Actuals	Budget	Budget	\$	%	
WW Billing	(3,485,974)	(2,585,645)	(3,771,880)	(4,062,491)	(290,611)	7.70%	
WW Interest on Accts	(10,932)	(10,932)	(9,000)	(9,200)	(200)	2.22%	
WW Write-offs	730	-	1,500	1,500	-	0%	
WW Unconditional Grants	(3,556)	-	-	-	-	0%	
WW Federal Grants	(2,634)	(1,680)	-	-	-	0%	
WW Septage Receiving Billing	(29,876)	(38,355)	(23,000)	(47,500)	(24,500)	106.52%	
WW Contribution fr WW Plant D/C	(121,535)	-	(500,000)	(463,000)	37,000	-7.40%	Based on forecast for 2019
WW Insurance Prem	100,557	93,122	114,934	116,101	1,167	1.02%	
WW Insurance Claims	3,049	4,002	10,000	5,000	(5,000)	-50.00%	
WW Billing (office) Supplies	10,090	7,517	9,500	10,000	500	5.26%	
WW Office Supplies & Equip	8,260	17,310	5,000	5,000	-	0%	IT equipment replacement in 2018
WW Printing	214	312	300	300	-	0%	
WW Equipment Lease	-	-	-	-	-	0%	
WW Courier	423	53	200	200	-	0%	
WW Advertising	278	41	1,000	1,800	800	80.00%	
WW Uniforms & Cleaning	5,413	7,276	4,500	2,500	(2,000)	-44.44%	
WW Tools/Equipment	24,407	26,083	25,000	16,700	(8,300)	-33.20%	requirements for 2019
WW Bldg Material & Maintenance	21,569	6,268	15,000	15,000	-	0%	
WW IT Mtn Contracts	20,765	50,637	20,500	42,700	22,200		includes \$19,000 for SCADA maintenance and upgrades
WW Contract Services (general & adm)	205,120	117,506	150,000	274,600	124,600	83.07%	Includes repairs and condition assessments, Twinning manhole at WWTP, 30m sanitary sewer replacement on Ward St., annual maintenance and calibration contracts. Includes meter reading services for billing
WW Mtn Equip - R&M	78,263	102,794	125,000	205,450	80,450	64.36%	per plant assessment, required for 2019

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	Actual	YTD Actuals	Budget	Budget	\$	%	
WW Mtn Bldgs/Grds	10,304	830	20,000	40,000	20,000	100.00%	Exterior generator connects, addition \$20,000
WW Chemicals	73,231	61,866	70,000	70,000	-	0%	
WW Sampling Program	10,830	8,612	15,000	12,500	(2,500)	-16.67%	
WW Lab Equipment & supplies	3,130	14,525	4,000	2,500	(1,500)	-37.50%	
WW Waste Disposal	14,655	5,246	15,000	11,000	(4,000)	-26.67%	
WW Sludge Removal	132,978	112,895	125,000	130,000	5,000	4.00%	
WW Vehicle Repair & Maint	9,433	6,590	10,000	10,000	-	0%	
WW Fuel	7,407	10,932	8,000	8,000	-	0%	
WW Legal Fees	1,538	3,694	5,000	2,000	(3,000)	-60.00%	
WW Engineering	-	14,645	7,000	44,400	37,400	534.29%	New legislative requirements, requires additional engineering assessments
WW Database - GIS Asset	-	-	-	-	-	0%	
WW Memberships	850	1,564	2,000	2,000	-	0%	
WW Mileage	2,162	1,964	500	1,000	500	100.00%	
WW Conferences	1,396	-	-	-	-	0%	
WW Training/Ed	16,838	31,421	22,500	18,000	(4,500)	-20.00%	
WW Heat	25,531	25,721	28,000	35,000	7,000	25.00%	
WW Hydro	389,762	267,654	420,000	400,000	(20,000)	-4.76%	operational improvements
WW Water & Sewer	23,376	31,648	22,500	25,000	2,500	11.11%	
WW Property Tax	35,997	43,038	37,940	50,859	12,919	34.05%	
WW Telephone	15,574	13,530	15,100	27,500	12,400	82.12%	Improved internet connections
WW Cell phone	3,490	3,149	2,600	4,500	1,900	73.08%	
WW Internet	2,552	2,430	2,500	2,500	-	0%	
WW Principal Payment	762,250	762,250	762,250	762,250	-	0%	
WW Interest Exp	1,218,451	1,182,397	1,182,397	1,146,342	(36,055)	-3.05%	
WW Trsf To Capital	82,603	16,976	-	-	-	0%	
WW Trans to Engineering Services	174,548	-	134,687	177,589	42,902	31.85%	
WW Transfer to Finance Admin	32,593	39,375	39,375	39,446	71	0.18%	
WW Full-Time	372,340	379,871	460,060	489,985	29,925	6.50%	

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	Actual	YTD Actuals	Budget	Budget	\$	%	
WW Part-Time	36,819	29,769	39,328	18,636	(20,692)	-52.61%	
WW Overtime	8,936	25,306	11,000	10,000	(1,000)	-9.09%	
WW Callouts	5,344	3,148	5,000	4,000	(1,000)	-20.00%	
WW Standby	20,340	20,430	25,000	25,000	-	0%	
WW Shift Premium	2,050	1,450	7,000	2,000	(5,000)	-71.43%	
WW Clothing Allowance	1,600	-	1,950	2,600	650	33.33%	
WW Health and Safety	25,146	10,921	12,000	10,000	(2,000)	-16.67%	
WW Benefits	115,065	109,162	144,424	129,854	(14,570)	-10.09%	
WW Retiree Benefits	-	-	-	16,120	16,120	0.00%	
WW Contribution fr Wastewater Res	(776,996)	-	(66,165)	(157,241)	(91,076)	137.65%	
WW Contribution to Wastewater Res	-	-	-	-	-	0%	
<b>TOTAL Wastewater Treatment Plant</b>	<b>(313,245)</b>	<b>1,039,315</b>	<b>(230,500)</b>	<b>(312,000)</b>	<b>(81,500)</b>	<b>33.5%</b>	
WWC Admin Fee Revenue	(1,856)	(935)	(2,000)	(2,000)	-	0%	
WWC Operating Cost Recovery	-	(2,931)	-	-	-	0%	
WWC Materials	12,641	17,509	15,000	15,000	-	0%	
WWC Manholes	16,359	23,208	25,000	25,000	-	0%	
WWC Chemicals	3,705	8,078	12,500	5,000	(7,500)	-60.00%	
WWC Clean-out installs	46,548	4,660	16,000	16,000	-	0%	
WWC Lateral Repairs	42,652	60,587	12,000	50,000	38,000	316.67%	
WWC PM Flushing	45,113	66,900	57,000	38,000	(19,000)	-33.33%	
WWC Contract Services - general	142,954	107,605	90,000	155,000	65,000	72.22%	includes road paving, excavation, manhole grouting program
WWC Mtn Equip-R&M	5,119	4,739	5,000	10,000	5,000	100.00%	
WWC Mun Equip Usage	-	-	-	-	-	0%	
WWC Labour	11	-	-	-	-	0%	
<b>Total Wastewater Collections</b>	<b>313,245</b>	<b>289,419</b>	<b>230,500</b>	<b>312,000</b>	<b>81,500</b>	<b>35.36%</b>	
<b>TOTAL WASTEWATER UTILITIES</b>	<b>(0)</b>	<b>1,328,733</b>	<b>0</b>	<b>-</b>	<b>-</b>		