



March 16, 2016

Minutes of the Tax Levy Allocation Review Working Group Meeting of the Corporation of the Municipality of Port Hope held on Tuesday March 16, 2016 at 2:02 PM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.

Present: R. J. Sanderson, Mayor
L. Andrews, Councillor
R. Polutnik, Councillor
R. Norman, Rural
G. Walter, Urban – as alternate

Staff: D. Baxter, Director of Finance
D. Kripp, Finance Assistant

Absent J. Ronson, Urban
with
Notice:

1. **Call to Order**
- 1.1 Fire Safety Plan
- 1.2 Disclosure of Pecuniary Interest and the Nature Thereof – None.
2. **Delegations – None.**
3. **Correspondence – None.**
4. **Business from Previous Minutes**
- 4.1 Tuesday, February 23, 2016 Working Group minutes

On consensus, the minutes from the February 22, 2016 meeting were adopted by the Working Group with no changes.

4.2 Finalize Open House Documents

On consensus, the Working Group agreed to revisions on the Municipal Services Chart.

On consensus, the Working Group agreed to live stream the Open House and post on the website.

On consensus, the Working Group agreed to have the documents posted on the website as soon as finalized.

On consensus, the Working Group discussed and agreed in the Open House set up, display boards and handouts.

The Finance Assistant will circulate all documents to the Working Group for final review. The Mayor will circulate draft speaking notes to the Working Group for review and comment by end of the day Monday.

5. New Business

6. Other Business

7. Question period

8. Future Tax Levy Allocation Review Working Group Meeting(s)

8.1 Tuesday, March 22, 2016 - Open House - 7:00p.m. at Town Park Recreation Centre

On consensus, the Working Group agreed to meeting Wednesday, March 30, 2016.

9. The Tax Levy Allocation Review Working Group adjourned at 3:48p.m.


R.J. Sanderson, Mayor

A handwritten signature in black ink, appearing to read 'B. Gilmer', written over a horizontal line.

B. Gilmer, Municipal Clerk