

**MUNICIPALITY OF PORT HOPE
2018 MUNICIPAL ELECTION SIGN PROVISIONS**

The following are excerpts from the Municipal Sign By-law No. 17/2005 as amended:

1. Definitions

- 1.14 “Election Sign” means a temporary sign erected in connection with a Federal, Provincial or Municipal election by or on behalf of a candidate.

4. PERMIT EXEMPTIONS

- 4.1 The following signs are permitted in any zone without a permit from the Municipality of Port Hope, provided the sign complies with all the provisions stipulated in the by-law for that sign classification:

4.1.1 Election Signs;

5. REGULATIONS BY SIGN TYPE

5.1 Election Signs

5.1.1 Election signs shall not be located, erected, posted, placed or otherwise displayed on any public property.

5.1.2 Election signs are permitted in any Zone following declaration of a Provincial or Federal election or within 8 weeks prior to the date of a municipal election. All Election Signs shall be removed by the candidate or the agent of the candidate within 1 week following the date of the election.

5.1.3 Election signs shall not be erected on private property without the owner’s consent.

5.1.4 Election signs shall not exceed 3.0 square metres in surface area.
(amended by By-law 52/2011)

7. ADMINISTRATION AND ENFORCEMENT

7.1 The Chief Building Official shall be responsible for the administration and enforcement of this By-law.

7.2 The Chief Building Official may assign such inspectors as necessary to carry out the duties and responsibilities granted to and imposed upon the Chief Building Official by this By-law.

- 7.3 The Chief Building Official may issue an order to comply to require any person who:
- 7.3.1 having obtained a sign permit, has caused a sign to be erected, displayed, altered, or repaired contrary to the approved plans in respect of which the sign permit was issued; or,
 - 7.3.2 has erected, displayed, altered or repaired a sign contrary to the provisions of this By-law, the Ontario Building Code or any other applicable law;
- to make such sign comply or to remove the sign within the time prescribed in the notice.
- 7.4 The Chief Building Official may issue an order to comply to require any person who has caused or allowed an existing sign to become unsafe or abandoned to correct the situation to the satisfaction of the Chief Building Official in the manner and within the time prescribed in the order.
- 7.5 If the person to whom an order to comply has been issued fails to comply with the said order, the Chief Building Official, at his/her option, may initiate procedures provided for in law to enforce this By-law including authorizing the laying of charges and prosecuting persons for contravention of this By-law, and the Chief Building Official may enter land and pull down or remove an existing sign, at the expense of the owner of the sign, if it is erected or displayed in contravention of this By-law.
- 7.6 Orders issued by the Chief Building Official pursuant to this By-law shall be served on:
- 7.6.1 such person at his/her address as set out on the application for the sign permit;
 - 7.6.2 the owner of the lot on which the sign has been erected according to the last revised assessment roll; or,
 - 7.6.3 where a sign permit was not applied for, the owner of the sign; and, such order shall be effective as of the date on which such order is served or posted on site.
- 7.7 Where a sign has been erected or placed on municipal property or on facilities owned by or under the jurisdiction of the Municipality, including on any street:
- 7.7.1 without authorization;
 - 7.7.2 in contravention of any provision of this By-law; or,

7.7.3 that has become unsafe;

as an alternative to any other remedy provided for under this By-law, the Chief Building Official may remove and impound the sign without notice to the owner of the sign or the business advertised on the sign.

7.8 Where the Chief Building Official has removed and impounded a sign as set out above, such sign shall be retained by the Municipality for a minimum 30 days following its removal, unless reclaimed by the owner of the sign or the business advertised on the sign through payment to the Municipality in accordance with the Fees and Charges By-law.

If, after 30 days following removal and impounding of the sign, the owner of the sign or the business advertised on the sign has not reclaimed the sign, the Chief Building Official may dispose of such sign in any manner the Chief Building Official sees fit, and no compensation shall be payable by the Municipality to the owner of the sign or the business advertised on the sign.
(amended by By-law 52/2011)

8. OFFENCES

8.1 Any person who:

8.1.1 knowingly furnishes false information in any application for a sign permit or any documents or plans accompanying such application for a permit under this By-law; or

8.1.2 fails to comply with any order, notice, direction or other requirement given in accordance with or pursuant to this By-law; or,

8.1.3 contravenes any provision of this By-law;

is guilty of an offence and is liable upon conviction to such penalties prescribed by the Provincial Offences Act, R.S.O. 1990, Chapter P.33 as amended or the Building Code Act S.O. 1992, c.23.

8.2 Each day in which a contravention of this By-law is continued or permitted to continue shall constitute a separate offence and shall be punishable as such hereunder.

By-law 84/2017, as amended to prescribe fees for services – Schedule “D” - BUILDING DEPARTMENT:

- Signs impounded and being reclaimed - \$25.00 per sign, for signs 1 m² (10.76 sq. ft.) and under in size and \$200.00 per sign, for signs larger than 1 m² (10.76 sq. ft.) in size.

Copy of the consolidated Sign By-law 17/2005, as amended and By-law 84/2017, as amended to Prescribe Fees for Services is posted on the Municipal website and is available upon request with payment of the appropriate photocopying fees.