

Municipality of Port Hope Development Team

The Municipality of Port Hope Development Team, centrally located at 5 Mill Street, is in place to ensure a smooth and expeditious site plan approval process.

While Economic Development, Planning & Development Services and Works and Engineering departments (formerly known as Public Works) each have dedicated tasks and priorities, the development process frequently requires input and involvement from all three departments and they form the core of our Municipal Development Team. The Team also consists of representation from Fire & Emergency Services, Parks, Recreation & Culture as well as the Ganaraska Region Conservation Authority.

The Municipal Development Team provides a coordinated approach to large and small scale development and the departments work closely together to expedite process and ensure all requirements are met. With the three departments together in the 5 Mill Street office, customer service will be further enhanced and Staff will be able to engage in regular consultation and access information quickly. This will result in a more streamlined application process for our residential and development customers with a single access point, eliminating the need to travel from office to office.

Development Guide

The guide is intended to provide a framework for development applications from the pre-consultation stage through to the construction phases of development.

This guide is applicable to those applications that relate to new or expanding multi-residential, institutional, commercial and industrial developments in accordance with the Municipality of Port Hope requirements, inclusive of:

- Official Plan Amendments;
- Zoning By-law Amendments;
- Plans of Subdivision; and,
- Site Plan Control Approval.

Please note: This guide is intended to provide clarification on the requirements of the Municipality of Port Hope for development applications. While every attempt will be made during the consultation process to identify all requisite reports and documentation, it must be understood that as review of an application proceeds, the need for additional information or studies may arise. Please be further advised that this guide is not intended to supercede other municipal requirements established by municipal by-laws and agreements.

The Municipality of Port Hope Development Guide is available on line at www.porthope.ca or at the Development Team Office.

UniTrak has been providing bulk material handling solutions since 1969 from our headquarters in Port Hope. Port Hope's strategic location offers great access to major highways and our customers. The quality of life in Port Hope is second to none, providing our employees with a variety of housing, quality schools and excellent recreation facilities and programs. We employ a skilled and diverse labour force of approximately 22 employees. UniTrak has received valuable information, seminars on many issues and assistance on government funding information from the Port Hope Economic Development Department over many years. The Municipality is actively represented on the Northumberland Manufacturers Association and partners with many other organizations. The Mayor and Councilors have visited our site on many occasions to offer their assistance.

Doug Snoddon, VP Operations
Unitrak

