

MUNICIPALITY OF PORT HOPE
Draft 2019 Library Budget Working Papers
with Comparative Data for Prior Years

Acct Description	2017	2018 Prelim	2018	Draft	2019		Comments - 2019 Budget (for reference)
	Actual	Actuals	Budget	Budget	\$	%	
Library Prov Grants	(40,022)	(504)	(31,828)	(31,828)	-		
Library Fed Grant	(3,990)	0	(5,000)	-	5,000	-100.00%	
Library Investment Interest	(276)	0	(425)	-	425	-100.00%	
Library Transfer from Other Department	(4,048)	0	0	-	-		
Library Other Grant	(2,466)	(114)	(3,500)	(2,000)	1,500	-42.86%	
Library Contribution fr Library D/C	(10,000)	0	(10,000)	(10,000)	-		
Library Misc Revenue	(3,242)	(2,370)	(2,500)	(2,500)	-		
Library Office Supplies	4,075	2,261	3,500	2,500	(1,000)	-28.57%	
Library Postage Expense	677	337	600	600	-		
Library Processing Supplies	4,746	4,207	5,000	5,000	-		
Library Bank Fees	482	381	500	500	-		
Library Internet	10,137	3,352	9,500	5,000	(4,500)	-47.37%	
Library Computer Support & Mtnc	15,455	16,893	16,000	17,100	1,100	6.88%	
Library IT Equipment and Furnishings	28,547	17,939	12,000	12,000	-		
Library Advertising	1,325	3,183	1,500	3,500	2,000	133.33%	
Library Insurance Prem	10,236	8,946	11,033	11,670	637	5.77%	
Library Contract Serv (SirsiDynix/SOLS)	16,294	17,247	17,500	19,000	1,500	8.57%	
Library Audit Fees	5,677	584	5,000	5,100	100	2.00%	
Library Legal Fees	0	0	500	-	(500)	-100.00%	
Library Consulting Fees	0	763	500	-	(500)	-100.00%	
Library Services (Materials) Contract	6,496	6,625	7,000	6,625	(375)	-5.36%	
Library Electronic Resources	8,041	8,633	10,000	12,000	2,000	20.00%	
Library Books (Collection - TCA)	45,773	39,407	56,500	50,000	(6,500)	-11.50%	
Library Events	1,773	2,444	3,500	4,000	500	14.29%	
Library Memberships	1,439	1,439	1,500	1,500	-		
Library Mileage	760	538	800	700	(100)	-12.50%	

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Library Professional Development	2,499	4,738	4,500	4,500	-		
Library Trsf to Operating	0	0	10,000	-	(10,000)	-100.00%	Budget item not required
Library Misc Expense	0	0	0	-	-		
Library Retiree Benefits	0	6,424	0	7,200	7,200	0.00%	Benefit allocated to Library
MJB Branch Fines and Fees	(16,567)	(15,211)	(17,500)	(17,500)	-		
MJB Branch Facility Rental Rev	(3,967)	(2,084)	(3,500)	(3,500)	-		
MJB Branch Printing	2,755	2,463	3,000	3,000	-		
MJB Branch Periodicals	6,832	3,403	5,900	4,200	(1,700)	-28.81%	
MJB Branch Office Equip - Mtn	1,260	1,543	1,000	4,100	3,100	310.00%	
MJB Branch Photocopier charges	1,172	542	0	-	-		
MJB Branch Contract Serv	0	0	0	-	-		
MJB Branch Library Book Rental Plan	7,212	2,016	2,200	2,100	(100)	-4.55%	
MJB Branch Mtn Bldgs/Grds	28,190	27,728	30,000	36,000	6,000	20.00%	
MJB Branch Natural Gas	3,391	5,516	5,500	7,300	1,800	32.73%	
MJB Branch Hydro	25,444	17,658	36,000	28,000	(8,000)	-22.22%	
MJB Branch Sewer & Water	1,172	874	1,300	1,300	-		
MJB Branch Telephone	3,201	2,679	3,900	3,900	-		
MJB Branch Full-Time	159,255	150,923	162,747	166,419	3,672	2.26%	
MJB Branch Part-Time	246,957	220,756	275,683	289,424	13,741	4.98%	Includes Sunday hours
MJB Branch Summer Students	9,248	10,978	11,410	11,000	(410)	-3.59%	
MJB Branch Health & Safety	0	1,343	2,100	1,700	(400)	-19.05%	
MJB Branch Benefits	80,349	71,747	90,713	92,934	2,221	2.45%	
The HUB Fines and Fees	(218)	(144)	(200)	(200)	-		
The HUB Periodicals	780	510	1,000	900	(100)	-10.00%	
The HUB Office Equip. Maint.-	0	0	0	-	-		
The HUB Photocopier Charges	386	0	350	-	(350)	-100.00%	
The HUB Book Rental Plan	2,598	2,598	2,700	2,600	(100)	-3.70%	
The HUB Mtn Bldgs/Grds	3,337	4,351	4,000	3,800	(200)	-5.00%	

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The HUB Hydro	2,878	3,404	4,500	4,600	100	2.22%	Staffing at the HUB location
The HUB Telephone	928	822	975	1,100	125	12.82%	
The HUB Part-Time	14,875	10,839	14,850	25,457	10,607	71.43%	
The HUB Benefits	2,596	1,793	3,300	2,475	(825)	-25.00%	
Library Donation Rev	(42,329)	(19,160)	(10,000)	(12,000)	(2,000)	20.00%	
Library Donation - Books	0	0	0	-	-		
TOTAL LIBRARY	596,351	651,241	755,608	781,276	25,668	3.40%	