



Requirements for Building Permit Drawings

Application	Site Plan	Foundation Plan	Floor Plan	Elevations	Section	Other
Carport	Yes	Yes	Yes	Yes	Yes	Truss Drawings if applicable
Deck/ Porch	Yes	Yes	Yes	Yes	Yes	-
Detached Garage	Yes	Yes	Yes	Yes	Yes	Truss Drawings if applicable
Shed/Gazebo	Yes	Yes	Yes	Yes	Yes	Truss Drawings if applicable
Ramps	Yes	Yes	Yes	Yes	Yes	-
Dwellings or Part There of	Yes	Yes	Yes	Yes	Yes	Truss Drawings if applicable

Site Plan Drawings

- Title, Scale and North Directional Arrow
- Street Name, Address, and Legal Description
- Abutting Streets and Lanes
- Proposed Construction (indicating use, shape, size and dimensions)
- Setbacks to all Property Lines from Existing and Proposed Structure(s)
- Separation Distances between all Buildings & Structures
- Property Lines and Dimensions
- Right-of-way and Easements
- All existing Buildings and Structures (indicating use, shape, size, height, and dimensions)
- Any Buildings or Structures to be removed (if applicable)
- Driveway location and Dimensions

Foundation Plan Drawing

- Title Block including project location, Designer with BCIN and scale
- Exterior Walls
- Exterior Dimensions
- Structural Members and lintels including sizes, materials and lengths
- Cross-sectional Symbol
- Interior Column Pads
- Window Sizes and Locations
- Perimeter Weeping Tile
- Door Sizes and Locations
- Detail drawing of Reinforced Slab if over 55 m² if applicable

Please Note: A Legal Land Survey may be required by a Licensed Land Surveyor or Professional Engineer, and shall indicate Drainage Courses and Elevations.



Requirements for Building Permit Drawings

Floor Plan Drawings

- Title Block Including Project Location, Designer with BCIN, Scale
- Exterior Walls
- Interior Partitions
- Exterior Dimensions
- Door Sizes and Locations
- Window Sizes and Locations
- Room Names
- Structural Members and Lintels, including sizes, material, and length
- Information on Existing Attached Structures

Building Elevations Drawings

- Title Block including project location, Designer with BCIN, Scale
- Exterior Building components (*wall, roof, floors, foundation, etc.*)
- Finished Grade reference to Site Plan
- Exterior finishes and materials
- Top of Top Plate Elevation
- Top of Floor Sheathing Elevation
- Top of Finish Grade Elevation
- Height Dimensions
- Attachment/Relationship to Existing Building (*where applicable*)
- Roof slope
- Exterior stairs, patio/deck, guards, handrails
- Roof venting
- Window type(s)

Building Section Drawings

- Title Block including project location, Designer with BCIN, Scale
- Building components (*walls, roof, floor foundation, etc.*)
- Bottom Of Footing Elevation
- Height Dimensions
- Attachment/Relationship to Existing Building (*where applicable*)
- Size and Type of Materials
- Roof Slope/Pitch
- Room Names