



February 9, 2016

*Minutes of the Tax Levy Allocation Review Working Group Meeting of the Corporation of the Municipality of Port Hope held on Tuesday, February 9, 2016 at 1:07 PM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.*

Present: R. J. Sanderson, Mayor  
L. Andrews, Councillor  
R. Polutnik, Councillor  
R. Norman, Rural  
G. Walter, Urban - as alternate  
Staff: D. Baxter, Director of Finance  
D. Kripp, Finance Assistant  
Absent J. Ronson, Urban  
with  
Notice:

**1. Call to Order**

1.1 Disclosure of Pecuniary Interest and the Nature Thereof – None.

1.2 Fire Safety Plan

**2. Delegations - None.**

**3. Approval of Minutes**

3.1 Monday, February 1, 2016 Working Group Minutes

On consensus, the minutes from the February 1, 2016 meeting were adopted by the Working Group with minor changes.

### 3.2 Thursday, February 4, 2016 Working Group Minutes

On consensus, the minutes from the February 4, 2016 meeting were adopted by the Working Group with minor changes.

### 3.3 Update on Website

The Finance Assistant indicated that once the Working Group minutes are formally adopted by Council, they will be posted on the website under the Municipal Taxation Review section. The delegation presentations from the last meeting are posted on the website now.

## 4. Business from Previous Minutes

### 4.1 County of Peterborough Taxation Report provided by Rick Norman

On consensus, the County of Peterborough Taxation Report provided by Rick Norman will be received for information.

### 4.2 Discussion Re: February 4, 2016 Meeting (MPAC & MMAH Presentations)

David spoke to the presentations and questions received from the Working Group and Council prior to the February 4<sup>th</sup> meeting. It was noted that any submitted questions received were provided to MMAH for their consideration regarding content.

### 4.3 2015 Operating Budget - Continue Review

Works and Engineering – On consensus, the Working Group agreed that no service within the Roads section requires reconsideration at this time.

**ACTION:** The Working Group would like the roads department to review information in respect to provincial standards and how standards are applied throughout the municipality.

On consensus, the Working Group identified that Crossing Guards should be reconsidered.

Library – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

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**ACTION:** It was noted that each service should include rationale as to why it was or was not deemed a special service.

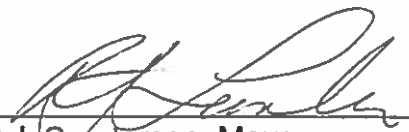
Police – On consensus, the Working Group agreed that no service within this section requires reconsideration at this time.

Next Steps:

- 1) Review comparators
- 2) Review current list of special services
- 3) Revisit Parks, Recreation and Culture section and identify any service that should be reconsidered.

**ACTION:** The Working Group should review Section 326 of the Municipal Act Re: Special Services that was circulated at the meeting.

5. **New Business**
6. **Other Business**
7. **Question period**
8. **Future Tax Levy Allocation Review Working Group Meeting(s)**
  - 8.1 Thursday, February 11, 2016 - 1:00 p.m. - Council Chambers
  - Wednesday, February 17, 2016 - 3:30 p.m. - Council Chambers
  - Thursday, February 18, 2016 - 10:00 a.m. - Council Chambers
9. The Tax Levy Allocation Review Working Group adjourned at 3:01p.m.

  
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R.J. Sanderson, Mayor

  
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B. Gilmer, Municipal Clerk