



May 1, 2017

*Minutes of the Tax Levy Allocation Review Working Group of the Corporation of the Municipality of Port Hope held on Monday May 1, 2017 at 9:03 AM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.*

Present: L. Andrews, Councillor  
R. Polutnik, Councillor  
R. Norman, Rural  
G. Walter, Urban

Staff: D. Baxter, Director of Finance  
R. Fulford, Finance Assistant  
D. Sutherland, General Accountant

Absent R.J. Sanderson, Mayor  
with  
Notice:

1. **Call to Order**
- 1.1 Fire Safety Plan
- 1.2 Disclosure of Pecuniary Interest and the Nature Thereof – None.
2. **Delegations – None.**
3. **Approval of Previous Minutes**
- 3.1 April 24, 2017 Tax Levy Allocation Review Working Group Minutes

**On consensus, the minutes from the April 24, 2017 meeting were adopted by the Working Group with no changes.**

4. **Business from Previous Minutes – None.**

**5. New Business**

**5.1 Discussion Items for Open House**

The Working Group reviewed their draft speaking points for their Open House and discussed changes to be made.

**5.2 Advertising Status**

The Working Group discussed the status of their advertising methods.


**6. Other Business – None.**

**7. Question period – None.**

**8. Future Tax Levy Allocation Review Working Group Meeting(s)**

- 8.1 Monday, May 8, 2017 at 9:00 a.m. to 11:00 a.m. – Council Chambers  
Wednesday, May 17, 2017 at 9:00 a.m. to 11:00 a.m. – Council  
Chambers  
Monday, May 29, 2017 at 9:00 a.m. to 11:00 a.m. – Council Chambers

**9. The Tax Levy Allocation Review Working Group adjourned at 10:41 a.m.**

  
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R.J. Sanderson, Mayor

  
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B. Gilmer, Municipal Clerk