



April 3, 2017

Minutes of the Tax Levy Allocation Review Working Group of the Corporation of the Municipality of Port Hope held on Monday April 3, 2017 at 9:00 AM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.

Present: R.J. Sanderson, Mayor
L. Andrews, Councillor
R. Polutnik, Councillor
R. Norman, Rural
G. Walter, Urban

Staff: D. Baxter, Director of Finance
R. Fulford, Finance Assistant
D. Sutherland, General Accountant

Absent
with
Notice:

1. **Call to Order**
 - 1.1 Fire Safety Plan
 - 1.2 Disclosure of Pecuniary Interest and the Nature Thereof – None.
2. **Delegations – None.**
3. **Approval of Previous Minutes**
 - 3.1 March 27, 2017 Tax Levy Allocation Review Working Group Minutes

On consensus, the minutes from the March 27, 2017 meeting were adopted by the Working Group with no changes.

4. Business from Previous Minutes

4.1 Updated Timeline

On consensus, the Working Group decided to have their Open House on Wednesday May 10th, 2017 at the Town Park Recreational Center gymnasium from 7:00 p.m. to 9:30 p.m. The Working Group also decided to have their Dry Run on Tuesday April 11th, 2017 at the Lower Level of the Canton Municipal Building from 3:00 p.m. to 6:00 p.m.

4.2 Review Presentation

The Working Group reviewed the draft presentation slides and discussed changes to be made.

4.3 Review Background Document

The Working Group reviewed the draft background document and discussed changes to be made.

4.4 Advertising/Supporting Documents

The Working Group discussed having an additional resources section on the back of the comment sheets for their Open House. Discussion deferred to the April 12, 2017 Tax Levy Allocation Review Working Group meeting for further information.

4.5 Plan for Dry Run

On consensus, The Working Group members established who was presenting each section of the presentation.

5. New Business – None.

6. Other Business – None.

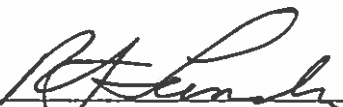
7. Question period – None.

8. Future Tax Levy Allocation Review Working Group Meeting(s)

8.1 Tuesday April 11, 2017 from 3:00 p.m. - 6:00 p.m. – Lower Level of Canton Municipal Building

Wednesday April 12, 2017 at 9:00 a.m. - 11:00 a.m. – Council
Chambers

9. The Tax Levy Allocation Review Working Group adjourned at 12:06 p.m.



R.J. Sanderson, Mayor



B. Gilmer, Municipal Clerk